

MINUTES OF MEETING

RHODE ISLAND AIRPORT CORPORATION

OPERATIONS AND CAPITAL COMMITTEE MEETING

Wednesday, September 21, 2005

2:00 p.m.

**in the Mary Brennan Board Room, T. F. Green Airport, Warwick,
Rhode Island**

The meeting of the Rhode Island Airport Corporation (“Corporation”) Operations and Capital Committee was called to order by Chairman, James Forte, at 2:01 p.m., in the Mary Brennan Board Room, T. F. Green Airport, Warwick, Rhode Island, in accordance with the notice duly posted pursuant to the Open Meetings Law.

COMMITTEE MEMBERS PRESENT: James Forte, Joseph Cianciolo, Robert Sangster.

ALSO PRESENT: Laurie Cullen, A.A.E., Executive Vice President; Brian Schattle, Senior Vice President of Finance and Administration/CFO; Peter Frazier, Chief Legal Counsel; Marci Greenberger, Senior Vice President of Operations and Maintenance; and those individuals listed on the attendance sheet attached hereto.

1. Approval of the Minutes: Mr. Sangster moved that the minutes of the Operations and Capital Committee Meeting of August 17, 2005 be approved. Mr. Cianciolo seconded the motion. The motion was

passed unanimously.

2. Report from Chair, Operations and Capital Committee:

Mr. Forte reported that he had recently completed a helicopter tour of the general aviation airports with RIAC's Aeronautics Department, and had also flown with Mr. Don Pillsbury, a member of the Rhode Island Pilots Association in his private aircraft. Both tours had been very informative.

3. Discussion Items:

(a) Update on Capital Projects.

Ms. Cullen gave her monthly project update. There was specific discussion of Phase 4 of the Land Acquisition Program, and the Airfield Maintenance Facility Project. Ms. Cullen also gave an overview of ongoing projects at the general aviation airports.

Ms. Cullen updated the Committee on issues related to the EIS and gave a presentation regarding the development of the Purpose and Need Statement. Ms. Cullen also provided information regarding the next stages in the process.

Committee Members and Corporation personnel discussed the timeline for the

In-Line EDS Baggage System/Security Checkpoint Modification and Terminal Building Improvements project.

4. Action Items:

Ms. Cullen gave an overview of items (a) (b) and (c).

(a) Consideration of and Action Upon Consultant Task Order for Design and Bid Phase Services Associated with the Improve Airport Erosion Control (Phase 2 – Seawall) Project at Quonset Airport.

A motion was made by Mr. Sangster and seconded by Mr. Cianciolo to approve the following resolution:

WHEREAS, RIAC has contracted with the firm of Siegmund and Associates to perform on-call architectural and engineering services; and

WHEREAS, RIAC received a scope and fee from Siegmund and Associates to provide design and bid phase services in a not-to-exceed amount of \$56,946.41; and

WHEREAS, the current Fiscal Year 2006 Capital Improvement Program (CIP) includes the Improve Airport Erosion Control (Phase 2 – Seawall) Project at Quonset Airport budgeted in the amount of \$1,133,000, 95% (\$1,076,350) funding through the Airport

Improvement Program (AIP), with RIAC's 5% (\$56,650) matching share through the General Purpose Fund; and

WHEREAS, this Task Order will initially be funded 100% through the RIAC General Purpose Fund Account with 95% (\$54,099) reimbursement from the FAA upon receipt of a federal AIP grant offer.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

That the Committee hereby recommends that the President and CEO, or his designee, to execute a Task Order with Siegmund and Associates to provide design and bid phase services for the Improve Airport Erosion Control (Phase 2 – Seawall) Project at Quonset Airport in an amount not-to-exceed \$56,946.41, subject to Board approval.

The motion was passed unanimously.

(b) Consideration of and Action Upon Consultant Contract Amendment for Construction Phase Services Associated with The New Airfield Maintenance Facility at T. F. Green Airport AND Consideration of and Action Upon Construction Contract for The New Airfield Maintenance Facility at T. F. Green Airport.

A motion was made by Mr. Sangster and seconded by Mr. Cianciolo

to approve the following resolutions:

WHEREAS, RIAC contracted with the firm of The Austin Company to provide consultant services associated with this project; and

WHEREAS, RIAC will negotiate a fee with The Austin Company to provide construction phase services in an amount not-to-exceed \$905,000; and

WHEREAS, the project has been budgeted in the amount of \$18,043,761 and this contract amendment will be funded through the 2000 and 2005 Airport Revenue Bond Accounts.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

That the Committee hereby authorizes the President and CEO, or his designee, to negotiate and execute a contract amendment with The Austin Company to provide construction phase services for The New Airfield Maintenance Facility Project at T. F. Green Airport in an amount not-to-exceed \$905,000, subject to Board approval.

WHEREAS, a competitive bidding process was undertaken according to RIAC's Procurement Rules and Regulations for The New Airfield Maintenance Facility at T. F. Green Airport; and

WHEREAS, the firm of The Austin Company, serving as RIAC's

design consultant for this project, determined that H. V. Collins Company submitted the lowest responsive bid in the amount of \$14,250,000; and

WHEREAS, The Austin Company recommended that H. V. Collins Company be awarded the construction contract for this project and RIAC staff agrees; and

WHEREAS, the project has been budgeted in the amount of \$18,043,761 and this contract will be funded through the 2000 and 2005 Airport Revenue Bond Accounts.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

That the Committee hereby authorizes the President and CEO, or his designee, to execute a construction contract with H. V. Collins Company for The New Airfield Maintenance Facility Project at T. F. Green Airport in the amount of \$14,250,000, subject to Board approval.

The motion was passed unanimously.

(c) Consideration of and Action Upon Contract Amendment for Consultant Services Associated with the In-Line EDS Baggage System/Security Checkpoint Modification and Terminal Building Improvements at T. F. Green Airport.

A motion was made by Mr. Sangster and seconded by Mr. Cianciolo to approve the following resolution:

WHEREAS, RIAC contracted with the firm of HNTB Corporation to provide consultant services associated with the installation of the in-line explosive detection systems (EDS) into the baggage make-up systems; and

WHEREAS, this contract was amended to include design services associated with the Security Screening Checkpoint Expansion at T. F. Green Airport; and

WHEREAS, RIAC has received a scope and fee from HNTB Corporation to provide design modifications of the police station in the North Concourse and Third Floor RIAC Administrative Office, and the design and bid phase services for carpet replacement in the terminal in the amount of \$115,000 and is currently conducting negotiations; and

WHEREAS, RIAC will fund this project through the 2000 and 2005 Airport Revenue Bond Accounts and the Passenger Facility Charge (PFC) Account; and

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

That the Committee hereby authorizes the President and CEO, or his designee, to execute a contract amendment with HNTB Corporation to perform consultant services for the In-Line EDS Baggage System/Security Checkpoint Modification and Terminal Building Improvements (Replace Carpet) at T. F. Green Airport in a not-to-exceed amount of \$115,000, subject to Board approval.

The motion was passed unanimously.

(d) Consideration of and Action Upon Award of Contract for the Procurement of a Four-Wheel Drive Tractor/Loader with Mower Attachment.

Mr. Schattle gave an overview of the contract.

A motion was made by Mr. Cianciolo and seconded by Mr. Sangster to approve the following resolution:

WHEREAS, the Rhode Island Airport Corporation is responsible for the maintenance and operation of airport facilities at the six Rhode Island airports; and

WHEREAS, it has been determined that there is a need for a four-wheel drive tractor with mower attachment and accessories at the Newport Airport; and

WHEREAS, the Rhode Island Airport Corporation has a Fiscal Year budget which provides funding for this purchase through its Operating Capital budget; and

WHEREAS, in August 2005, the Corporation issued an Invitation for Bids (IFB) for a four-wheel drive tractor/loader with mower attachment; and

WHEREAS, one submission was received in response to the solicitation; and

WHEREAS, in compliance with RIAC Procurement Rules, the submission was evaluated to determine both responsiveness and responsibility; and

WHEREAS, as a result of this evaluation, the recommendation is to award a contract to Baker Tractor Corporation of Swansea, Massachusetts in the amount of \$58,560.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

That the Committee hereby authorizes the President and CEO to award a contract to Baker Tractor Corporation, Swansea, MA in the amount of \$58,560 for the acquisition of this four-wheel drive tractor/loader with mower attachment, subject to Board approval.

The motion was passed unanimously.

5. Executive Session:

(a) Discussion Related to Potential Litigation – R.I.G.L. § 42-46-5(a)(2).

At approximately 2:37 p.m., a motion was made by Mr. Cianciolo to go into Executive Session. Mr. Sangster seconded the motion. By the following roll call vote the motion was passed unanimously.

YEAS: James Forte

Joseph Cianciolo

Robert Sangster

NAYS: None

At approximately 3:07 p.m., a motion was made by Mr. Cianciolo to reconvene to the Open Session. Mr. Sangster seconded the motion. The motion was passed unanimously.

6. Future Meetings:

The next Operations and Capital Committee Meeting is scheduled for Monday, October 24, 2005, at 3:00 p.m., in the Mary Brennan Board Room, at T. F. Green Airport.

7. Adjournment:

Mr. Cianciolo moved to adjourn at approximately 3:10 p.m. Mr. Sangster seconded the motion. The motion was carried by acclamation.

Respectfully submitted,

James Forte, Chairman

Rhode Island Airport Corporation

Operations and Capital Committee

ATTENDANCE SHEET

RHODE ISLAND AIRPORT CORPORATION

OPERATIONS AND CAPITAL COMMITTEE MEETING

SEPTEMBER 21, 2005

NAME	AFFILIATION
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Doug Dansereau	RIAC
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Joe DaSilva	RIAC
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Patti Goldstein	RIAC
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Dave Wilga	RIAC
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Robert Goff	NEP
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MINUTES OF THE EXECUTIVE SESSION

OF THE RHODE ISLAND AIRPORT CORPORATION

OPERATIONS AND CAPITAL COMMITTEE MEETING

ON SEPTEMBER 21, 2005

1. At approximately 2:37 pm., a motion was made by Mr. Cianciolo and seconded by Mr. Sangster to go into Executive Session. The motion was passed unanimously.

2. Mr. Frazier, Chief Legal Counsel, gave an overview of potential litigation matters including a zoning issue with the City of Warwick and airline bankruptcies.

At approximately 3:07 p.m., a motion was made by Mr. Cianciolo to reconvene to the Open Session. The motion was seconded by Mr. Sangster. By the following roll call vote, the motion was passed unanimously.

YEAS: James Forte

Joseph Cianciolo

Robert Sangster

NAYS: None.

Respectfully submitted,

James Forte, Chair

Rhode Island Airport Corporation

Operations and Capital Committee